

LEGACY PARK COMMUNITY ASSOCIATION, INC
BOARD OF DIRECTORS MEETING MINUTES
MARCH 22, 2016 @ 7:00PM

Attendance:

Daryl Kidd, President
Michael Altman First Vice President
Allen Massey, Treasurer
Dave Peeples, Secretary
Richard Blevins, Second Vice President
Wendy Robinson, Property Manager
Joanne Weaver, Covenant Enforcement Director
Trasey Welton, Activities Director
Mary Lee Tripoli
John Husselman
Dottie King
Paul Goulet

The meeting was called to order at 7:02 pm by Michael Altman, First Vice President

1. Approval of the minutes was requested, however it was noted that approval of the minutes was not on the agenda and none were presented to approve.
2. Daryl Kidd, President arrived at 7:04 and presided over the balance of the meeting.
3. **Treasurer Report.** Allen Massey presented the treasurer report. It was noted that overall the finance report indicated LP was in good financial standing and slightly ahead of the YTD from last year. Dave pointed out several error and discrepancies in the reports provided by the accountant. Wendy added that they had only given her the report just before the meeting this afternoon. Dave suggested that we hold payment for their services if they did not wish to produce a more timely and accurate report.
 - a. Cash balances report was reported for January and February. Discussions centered around where the funds for the paypal account were transferred to. \$50,000 appeared to be moved to the N GA bank money market fund and the balance of the about \$82,000 was put into the SunTrust Checking account. (Dave notes that this should be reported differently. Reporting checking account balances month to month without summary transactions does not make for a complete picture of the cash flow.

Approved April 12, 2016

- b. The Summary Adjustment report was presented. This report makes a recommendation from our collection attorneys on debts to write off as uncollectible. It was noted that the report did not include a total. A motion was made to accept the recommendation to write off (\$5,099.77 Legacy Park + \$325.60* Northgate =\$5,425.37). [The Northgate amount was actually \$ 485.60 so the corrected amount \$ 5,585.37 will need board approval] Allen made a motion to accept, Michael seconded. The vote was approved 5-0.
- 4. 7:16 Wendy presented the **management report**. Which copies were presented in the planning meeting on 3/8/16 and attached to the minutes.
- 5. 7:24 Joanne presented the **Covenant enforcement** report. Several points were discussed in order to bring new board members up to speed. Adding a row to the spreadsheet to show the amount of new invoices sent was discussed and tabled to the next planning meeting.
- 6. 7:37 Daryl requested we change the order to allow the Boy Scouts who were there to present for approval of their boy scout eagle projects. It was informally unanimously approved by voice vote without a motion.
- 7. 7:37 Will Zappala presented his project to build 2 picnic tables for the new pavilion on the green. After discussion Allen made a motion to approve the project and up to \$110 of the expense. Michael seconded the motion. It was approved 5-0.
- 8. Will Parker then presented his project to build a covered wood storage structure for the new fire pit built last year on another Eagle project. Allen made a motion to accept the project contingent on approval of the location (yet to be marked by the scouts) by the board and to pay up to \$205 of the cost. Dave seconded the motion and it was passed 5-0.
- 9. 8:00 Tracy presented the **Activities Report**, which included a summary of the coming events including
 - a. Success of the Bunny Breakfast on 3/12
 - b. 3/26 Eggstravaganza
 - c. 4/29 Food trucks start alternating Fridays with entertainment
 - d. 5/7 Country fest with several bands /performers / food trucks/ laser tag maybe and more.

10. 8:07 **Committee reports.**

- a. The 55+ club reported on their pending activities which include a dinner in the clubhouse on 4/8 and newsletter assembling on Thursday.
- b. Boy Scouts – no report
- c. Cub Scouts – no report
- d. Sports – no report, The board did request that Sara Jane provide monthly summary reports in the future so that board members will be aware of enrollment / schedules/ issues / events/ etc
 - i. It was also noted that the board had already approved an icemaker for purchase and it should be ordered. There was to be a report back to the board on how it was to be secured.

11. 8:03 Open Forum

- a. Mary expressed her sincere appreciation for her award.

12. 8:14 Old Business

- a. Signposts – compliance with a federal requirement that the minimum distance between the ground and the bottom of a stop sign be seven feet and that the posts must be “breakaway posts”. (LP subdivision signs are at five feet, LP Circle signs have been fixed by raising them up on the posts. The subdivision signs cannot be raised similarly as the street names are on top of the posts. While funds have been budgeted for the new signs, due the to design issues and unclear definitions of “break away posts” it was agreed to delay the project for an unspecified time.
- b. Trademarks – Daryl presented information on trade marks for Legacy Park and how we should consider at the planning meeting how to best enforce our trademark so that other entities do not play off our name. The item is to be discussed at the planning session.
- c. Daryl brought up that we have no list of LP owned equipment. After discussion, the board asked Wendy to create a spreadsheet listing our equipment for insurance purposes and to establish an annual review of the list.

d. Old Business Items ADDED not on Agenda.

- i. Electronic signs. Dave / Allen working on electronic signs for the entrances. Some discussion was made about having 4 signs

by adding one at the Kentmere exit to New McEver road as a lot of people use that road as their main entryway.

- ii. Landscaping the Kentmere entry. It was noted that we do not own the property and cant landscape it. Discussion was made regarding getting permission to landscape and maintain it as is currently done on both sides of Jiles road at the main entrance. No action was taken.
- iii. Additional light for the back of the pool. Wendy was requested to get quotes on adding a light, light pole to the back area of the pool and it was to be wired to a switch so that it could be turned off for events if needed.

13.New Business

- a. 8:38 New security proposal. Wendy presented a proposal to change security companies as the current vendor wanted to raise their rates by \$5/ hour. A proposal by Advantage Protective systems was presented. The board asked to have them present at the next planning session and authorized Wendy to negotiate pricing.
- b. Break in / Theft. There was considerable discussion about a group that broke into the gym area and stole someone phone while they were working out. The person whose card they attempted to use before breaking in was identified. The board requested that that person be held fully responsible until the actual person were identified and to prosecute them to the fullest.
- c. Gate at basketball court. Adding an electronic gate at the basketball court was discussed and adding cameras to that area. Short term Wendy is going to look into tilting the tennis court camera to see if it can cover the basketball court. Wendy requested that we consider locking the court due to unauthorized use by non-residents. Tabled until the planning session.

Adjourned at 9:03 pm. There was no executive session required.